



MASON TOWNSHIP BOARD OF TRUSTEES

MASON TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES January 13, 2026

The Mason Township Board of Trustees met in regular session on Tuesday, January 13, 2026, in the Mason Township Hall.

Supervisor Charlie Arnold called the meeting to order at 7:00 PM. He also led the Pledge of Allegiance to the Flag of the United States of America.

Clerk Kristin LeVan called roll:

Board of Trustees Present: Supervisor Charlie Arnold, Clerk Kristin LeVan, Trustee David Allen, Trustee Debra Cloud

Board of Trustees Absent: Treasurer Arlene Chew

PUBLIC COMMENT

Luke Lori- Introduced himself with intentions to run for State Representative District 36. Contact him at lukelori@yahoo.com with questions and concerns.

ADDITIONS/DELETIONS TO THE AGENDA

None.

AGENDA

M-2026-01-13-01 Trustee Allen moved, seconded by Trustee Cloud, to approve the consent agenda, which included tonight's agenda, December 9, 2025 regular meeting of the Mason Township Board of Trustee minutes, Clerk's Payables for Approval, Treasurer's General Fund report.

Supervisor Arnold instructed the Clerk to call roll:

Yes (4): Supervisor Arnold, Clerk LeVan, Trustee Allen, Trustee Cloud

No (0): None.

Motion carried by roll call vote.

REPORTS

Supervisor Arnold- None.

Clerk LeVan- Election audit for November 2025's election went well. We received election reimbursement from the November 2025 election in the sum of \$2,259.84. Received Notary Public certificate and will do Notary services during township office hours. Handed out the 2026 newsletter, asked the board to proof read and return at the Budget Workshop on 01/24/2026.

Treasurer Chew- None.



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Trustees Allen and Trustee Cloud- None.

Cass County Commissioners Marchett and Lee- Attached.

Office Manager- Cass Family Mobile Clinic will be at Mason Township Hall on the second (2nd) Tuesday of the month.

Building Department- Permits issued:1 building, 3 electrical, 2 mechanical, and 0 plumbing.

Zoning Department- None.

Ordinance Enforcement Officer- None

Planning Commission- Next meeting Tuesday, January 20, 2026 at 6:30 PM.

SEPSA- Attached.

Sextons: The past few years they focused on fixing foundations in Kessington West Cemetery. They are almost wrapped up at Kessington West with foundations, and will begin to evaluate Kessington East and Five Points Cemeteries and the condition of foundations there.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-2026-01-13-02 Trustee Cloud moved, seconded by Trustee Allen, to approve the motion to approve for EMC Insurance Company to pay Severance bill. Motion carried by voice vote.

DISCUSSION

- Project Proposal by Donnie Greathouse.
- Morgan & Associates CPAS - accepting new clients, would like to prepare a proposal for Mason Township.

UPCOMING DATES

WINTER TAX COLLECTION HOURS: SATURDAYS: 9:00 AM TO 1:00 PM

JANUARY 3RD, 17TH, AND 31ST

FEBRUARY 14TH AND 28TH

DEADLINE IS MARCH 2ND 9:00 AM TO 7:00 PM

PLANNING COMMISSION MEETING: TUESDAY, JANUARY 20, 2026 6:30 PM

MASON TOWNSHIP BUDGET WORKSHOP MEETING: SATURDAY, JANUARY 24, 2026 AT 9:00 AM

MASON TOWNSHIP BOARD OF TRUSTEE MEETING: TUESDAY, FEBRUARY 10, 2026, AT 7:00 PM



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ADJOURNMENT

Trustee Cloud moved, seconded by Trustee Allen, to adjourn the meeting. Motion carried by voice vote.

Supervisor Arnold adjourned the meeting at 8:17 PM.

Respectfully Submitted by:
Clerk Kristin LeVan on 01/20/2026

Approved by the Mason Township Board on: 02/10/2026

Kristin LeVan, Mason Township Clerk

Charlie Arnold, Mason Township Supervisor