



MASON TOWNSHIP BOARD OF TRUSTEES

MASON TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES OCTOBER 14, 2025

The Mason Township Board of Trustees met in regular session on Tuesday, October 14, 2025, in the Mason Township Hall.

Supervisor Charlie Arnold called the meeting to order at 7:00 PM. He also led the Pledge of Allegiance to the Flag of the United States of America.

Clerk Kristin LeVan called roll:

Board of Trustees Present: : Supervisor Charlie Arnold, Clerk Kristin LeVan, Treasurer Arlene Chew, Trustee David Allen, Trustee Debra Cloud

Board of Trustees Absent: None.

PUBLIC COMMENT

K. LeVan- Started a ski club for Swiss Valley. Anyone interested in joining to get discounts on passes, let her know. Also, American Waste is hosting its 3rd Annual Light Up Union Christmas Light Contest. If you are interested in joining, contact Katie Harman at American Waste at 269-641-7502.

ADDITIONS/DELETIONS TO THE AGENDA

None.

AGENDA

M-2025-10-14-01 Trustee Allen moved, seconded by Trustee Cloud, to approve the consent agenda, which included tonight's agenda, September 9, 2025 regular meeting of the Mason Township Board of Trustee minutes, Clerk's Payables for Approval, Treasurer's General Fund report and Budget Adjustments.

Supervisor Arnold instructed the Clerk to call roll:

Yes (5): Supervisor Arnold, Clerk LeVan, Treasurer Chew, Trustee Allen, Trustee Cloud

No (0): None.

Motion carried by voice vote.

REPORTS

Krugal Lawton, CPA- Alex from Krugal Lawton gave a Financial Report on the Mason Township audit.

Supervisor Arnold- Accident on Saturday, October 4, 2025, took out a township light. Working with township insurance to see what will be covered. Mason Township and AEP are responsible for the lights. MDOT removed the signs on US 12 and Tharp Lake Road due to blocking the line of sight.

Clerk LeVan- There will be a November 4, 2025 election. Absentee ballots/early voting is available on Tuesdays 10:00 - 4:00 PM and Saturday, November 1st 8:00 AM - 4:00 PM. Attended the MTA conference in Frankenmuth and brought back a lot of valuable information for the township.



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Treasurer Chew- Discussed Revenue Sharing and what that looks like for the township. Former board member, Owen Wright is doing a presentation on Mason Township on 10-16-2025 at 7:00 PM at the Edwardsburg Area Historical Museum.

Trustees Allen and Cloud- None.

Cass County Commissioners Marchett and Lee- Attached.

Office Manager- The township building, bell tower and sidewalks were powerwashed. Constantine Public Schools will be holding their school board meeting on Monday, October 20, 2025 at 5:45 PM.

Building Department- Permits issued: 2 building, 4 electrical, 4 mechanical, and 5 plumbing.

Zoning Department- None.

Ordinance Enforcement Officer- None

Planning Commission- Meeting Tuesday, October 21, 2025 at 6:30 PM.

SEPSA- Attached.

Sextons: Problems with 4-wheelers riding through Five Points Cemetery. Sexton Gary LeVan has addressed the issue and was reassured that this would not continue to be a problem for the township/sextons.

UNFINISHED BUSINESS

None.

NEW BUSINESS

M-2025-10-14-02 Clerk LeVan moved, seconded by Treasurer Chew to approve the motion to contribute \$800.00 towards early voting for the November 4, 2025 Special Election. Motion carried by voice vote.

M-2025-10-14-03 Trustee Cloud moved, seconded by Treasurer Chew, to approve Trick or Treat hours for Friday, October 31, 2025 from 5:30PM to 7:30PM. Motion carried by voice vote.

UPCOMING DATES

CEMETERY CLEAN UP: BEGINS OCTOBER 15, 2025

CONSTANTINE PUBLIC SCHOOL BOARD MEETING AT MASON TOWNSHIP: MONDAY, OCTOBER 20, 2025 at 5:45 PM

OPEN HOUSE TO MEET THE NEW CASS DISTRICT LIBRARY DIRECTOR: MONDAY, OCTOBER 20, 2025
4:00 PM TO 7:00 PM

PLANNING COMMISSION MEETING: TUESDAY, OCTOBER 21, 2025 at 6:30 PM.

EARLY VOTING, ABSENTEE VOTING AND REGISTERING TO VOTE: TUESDAYS 10:00 AM to 4:00 PM
AND SATURDAY, NOVEMBER 1, 2025 8:00 AM to 4:00 PM

TRICK OR TREAT: FRIDAY, OCTOBER 31, 2025 5:30 PM - 7:30 PM

ELECTION DAY: TUESDAY, NOVEMBER 4, 2025 at 7:00 AM to 8:00 PM



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MASON TOWNSHIP BOARD OF TRUSTEE MEETING: TUESDAY, NOVEMBER 11, 2025, AT 7:00 PM

ADJOURNMENT

Trustee Allen moved, seconded Trustee Cloud, to adjourn the meeting. Motion carried by voice vote.

Supervisor Arnold adjourned the meeting at 8:01PM.

Respectfully Submitted by:
Clerk Kristin LeVan on 10/16/2025

Approved by the Mason Township Board on: 11/11//2025

Kristin LeVan, Mason Township Clerk

Charlie Arnold, Mason Township Supervisor