

Mason Township Board Minutes
Regular Meeting
Sept.13, 2022

The meeting was called to order by Supervisor Brandt at 7:00pm and the pledge of allegiance was given. Roll call was taken with all members present.

Supervisor Brandt welcomed the public and asked for comments. Bob & Jenny Phillips, new neighbors to the township, asked the board to sell 12 feet from the west side of the township property to them. Their property was not surveyed when they purchased it and since purchasing the property have learned that several items are on township property. This request was sent to the Planning Commission.

No other comments.

Trustee Arnold made the motion, seconded by Treasurer Chew, to approve tonight's agenda.

Trustee Arnold made the motion, seconded by Trustee Allen, to approve the treasurer's report, and list of payables of \$34,271.18. Roll call vote – Chew-yes, Allen-yes, Arnold-yes, Dull-yes, and Brandt-yes.

Motion carried.

Reports: Commissioner Marchetti reported they have finished with the 2022-23 budget and approved.

They hired a facilities manager Dave Reith, who is in charge of several county buildings. County treasurer Anderson stated the Michigan Tribunal denied PRE's on 144 2nd homes.

Zoning Dept. – no report, Mr. Krempec absent

SEPSA - no news

Planning Commission – At their March meeting, Attorney Seeber was in attendance to give advice on the P. Jensen property which will convert back to R-1. Next meeting Nov. 22.

Building Dept. – 2 building permits, 5 electrical permits, 11 mechanical permits, and 2 plumbing permits.

Unfinished or Ongoing Business:

1. Annual Audit Report – tabled for next month
2. Speed limit signs at Juno Lake and Street name sign - tabled
3. Discussion on the traffic at M205, Cassopolis Rd, and Redfield – supervisor sent this issue to the Planning Commission

New Business:

1. Trustee Arnold made the motion to hire Zoning Solutions, LLC for the Ordinance Enforcement Officer. This will be contract services at \$30 per hour plus mileage. This motion was seconded by Trustee Allen. Roll call vote – Arnold -yes, Allen-yes, Chew-yes, Dull-yes, and Brandt -yes. Motion carried.
2. Sexton Gail Levan submitted quotes for Cims cemetery management system for onetime fee of \$7,450 and \$1,000 annual payment. Cemetery signs – 1 sign at \$2,000, next signs are \$1,250 each. Tree services at Five Points - \$2,000. Additional work at Kessington Cemetery. \$500. New flag pole at Kessington - \$2510, installation \$2,500, Work on Five Points flag pole - \$265 service call + parts, solar light \$86. 4 – Columns at Kessington \$4155.87. Also work that needs to be done in the future: woven wire fence at the north side of Kessington Cemetery, and gravel road reestablished at Kessington. Gates at Five Points.
3. Brice Wentz – Edwardsburg Youth Services – failed to attend.
4. Action Services Company presented a quote to remove brush from the Five Points cemetery - \$3,000. 4 – 12" X 18 "aluminum signs \$58, labor & Parts to install - \$125. Add 6" X 6"

- post to south east drive – concrete & labor \$125. Quote to spray broadleaf weed control Five Points Cemetery \$200, Kessington West \$200, Kessington Eastside \$250.
5. Trustee Allen made the motion to approve a donation of \$1,500 to the Domestic & Sexual Abuse Services of Cass County. This motion was seconded by Trustee Arnold. Roll call vote – Chew-yes, Arnold-yes, Allen-yes, Dull-yes, and Brandt-yes. Motion carried.
 6. Trustee Allen made the motion, seconded by Trustee Arnold, to lease a Toshiba 300AC Laser Color MFP printer for \$80.95 for 63 months, and a maintenance agreement with AdamsRemo. Also, purchase a 2604 Cross-Cut Shedder for \$2199. Roll call vote – Arnold-yes, Allen-yes, Chew-yes, Dull-yes and Brandt-yes. Motion carried.
 7. Trustee Allen made the motion to purchase a Lenovo ThinkBook 15 G3 15.6 laptop from Pathfinder Networks, LLC for \$989.99. This will be reimbursed thru a grant program. Roll call vote – Allen-yes, Arnold-yes, Chew-yes, Dull-yes, and Brandt-yes. Motion carried.
 8. Clerk Dull made the motion to accept the revised application for special land use form, seconded by Treasurer Chew. Motion carried.
 9. Treasurer Chew made the motion to accept the revised application for zoning amendment filing instruction and summary of procedures, seconded by Clerk Dull. Motion carried.
 10. The board accepted the resignation of Alison Yeo as representative for Mason Twp. on the county Library Board.
 11. Trustee Arnold made the motion to accept Rebecca Crocker as the Mason Twp. representative on the county Library Board. The motion was seconded by Treasurer Chew. Motion carried.
 12. Trustee Allen made the motion to accept the budget adjustment of \$5541 as of 9/13/2022. Seconded by Trustee Arnold. Roll call vote – Allen-yes, Arnold-yes, Chew-yes, Dull-yes and Brandt -yes. Motion carried

No Correspondence.

Dates: Mason Township Board – Oct. 11, 7pm

Planning Commission – Nov. 22, 6:30pm

Trustee Arnold made the motion to adjourn at 8:37pm.

Respectfully submitted,

Janet Dull
Township Clerk