

**HARDSHIP EXEMPTION APPLICATION**

I, \_\_\_\_\_, being the owner and resident of the property listed below; apply for tax relief under MCL 211.7n of the General Property Tax Act. (The real and personal property of person(s) who, in the judgment of the supervisor and board of review, by reason of poverty are unable to contribute toward the public charges, are exempt from taxation under this act.)

PROPERTY TAX CODE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

**APPLICATION REQUIRED DOCUMENTS CHECKLIST:**

\_\_\_ **FEDERAL INCOME TAX RETURN (PREVIOUS YEAR)\*\*\***

\_\_\_ **STATE INCOME TAX RETURN (PREVIOUS YEAR)\*\*\***

\_\_\_ **PROPERTY TAX CREDIT RETURN (PREVIOUS YEAR)**

\_\_\_ **PROOF OF INCOME (MOST RECENT ONE MONTH PERIOD)**

**\*\*\* Beginning in 2013 Federal and State income tax returns are not mandated for individuals that are not required to file income tax returns. The applicant(s) is instead required to complete Michigan Treasury form 4988 located at the end of this application along with the application and all of its other requirements.**

**Marital Status:** \_\_\_\_\_ **Phone ( )** \_\_\_\_\_

**Age of Applicant:** \_\_\_\_\_ **Age of Spouse:** \_\_\_\_\_

**Name of Spouse:** \_\_\_\_\_

**Number of Dependents:** \_\_\_\_\_ **Age(s) of Dependents:** \_\_\_\_\_

Have you applied for a Homestead Property Tax Credit this Year? \_\_\_\_\_ Amount? \_\_\_\_\_

**PROPERTY INFORMATION:**

Is the house paid for? \_\_\_\_\_ Unpaid Balance: \_\_\_\_\_ Monthly Payments: \_\_\_\_\_

Name of Mortgage Company \_\_\_\_\_ Account # \_\_\_\_\_

Address & Phone Number of Mortgage Company \_\_\_\_\_ ( ) \_\_\_\_\_

**DO YOU OWN OR ARE YOU BUYING ANY OTHER PROPERTY? LIST BELOW**

Property Address: \_\_\_\_\_

Assessed Value: \_\_\_\_\_ Taxable Value: \_\_\_\_\_

Amount Last Taxes Paid: \_\_\_\_\_

DO YOU EARN ANY INCOME FROM THE ABOVE LISTED PROPERTIES? IF YES, AMOUNT \_\_\_\_\_ - YEARLY

NAME OF EMPLOYER \_\_\_\_\_

ADDRESS AND PHONE \_\_\_\_\_

**LIST ALL INCOME FROM SALARIES, SOCIAL SECURITY, RENTS, PENSIONS, UNEMPLOYMENT COMPENSATION, DISABILITY, GOVERNMENT PENSION, STATE PROGRAMS/ASSISTANCE, WORKER'S COMPENSATION, DIVIDENDS, CLAIMS AND JUDGEMENTS FROM LAWSUITS, ALIMONY, CHILD SUPPORT AND ANY OTHER SOURCES.**

SOURCE OF INCOME	MONTHLY AMOUNT	YEARLY AMOUNT
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_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SAVINGS & INVESTMENT:** List all savings owned by you or your spouse, including savings account, postal savings, credit union shares, certificates of deposit, cash, stock, bonds or similar investments:

NAME OF FINANCIAL INSTITUTION	AMOUNT	NAME ON ACCOUNT	VALUE OF INVESTMENT
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**LIFE INSURANCE:** List all policies held by you and your spouse.

Insured - Amt of Policy - Amt Paid Monthly - Paid up Policies? - Name of Beneficiary - Relationship to Insured?

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**MOTOR VEHICLES IN HOUSEHOLD:**

YEAR	MAKE	MONTHLY PAYMENTS	BALANCE OWED
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**LIST ALL PERSONS LIVING IN HOUSEHOLD:**

**\*\*\*All individuals that are not minors are required to submit income data listed at beginning of application.**

LAST NAME	FIRST NAME	AGE	RELATIONSHIP	PLACE OF EMPLOYMENT
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**PERSONAL DEBTS:**

CREDITOR	PURPOSE OF DEBT	DATE OF DEBT	ORIGINAL BAL.	MONTHLY PAYMENT	BAL. OWED
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**MONTHLY EXPENSES:**

Electric: \_\_\_\_\_ Food: \_\_\_\_\_ Phone: \_\_\_\_\_ Medical / Prescriptions: \_\_\_\_\_

Heat: \_\_\_\_\_ Water / Sewer: \_\_\_\_\_ Clothing: \_\_\_\_\_ Car Expenses: \_\_\_\_\_

OTHER (SPECIFY): \_\_\_\_\_

**OTHER ASSETS:** List all other assets and their values that are owned or controlled by you. (For Example: boats, coin collection, antiques, silver, jewelry, etc)


**REASON FOR REQUESTING EXEMPTION**

**NOTICE:** Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

**NOTICE:** A copy of your latest federal income tax return, state income tax return (MI- 1040) and your Homestead Property Tax Credit Claim (MI-1040 1, 2, 3 or 4) **MUST** be attached as proof of income. If you are not required to file an income tax return, the attached affidavit, (form 4988) **MUST** be filled out in their absence.

**NOTE:** Do not sign until witnessed by the supervisor, assessor or Board of Review.

**STATE OF MICHIGAN**

**COUNTY OF** \_\_\_\_\_

The undersigned, being duly sworn, deposes and says that the statements made in the foregoing application are true and that he / she has no money, income or property other than mentioned herein.

\_\_\_\_\_  
Petitioner

Subscribed and sworn this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\*\*\*\*\*

**FOR BOARD OF REVIEW USE**

**Disposition by the Board** \_\_\_\_\_ **Date:** \_\_\_\_\_

DENIED \_\_\_\_\_ REASON \_\_\_\_\_

APPROVED: \_\_\_\_\_ REDUCTION: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**SUPERVISOR** \_\_\_\_ **CHAIRMAN BOR** \_\_\_\_ **MEMBER BOR** \_\_\_\_ **MEMBER BOR** \_\_\_\_

Decisions may be appealed to the:

**MICHIGAN TAX TRIBUNAL  
P.O. BOX 30232  
LANSING, MI 48909**

Michigan Department of Treasury  
4988 (05-12)

### Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

**INSTRUCTIONS:** When completed, this document must accompany a taxpayer’s Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, \_\_\_\_\_, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Person Making Affidavit

\_\_\_\_\_  
Date